



Plam's Piano Solutions

REGISTRATION AND POLICY

Studio address:
 244 Macewan Glen Place NW
 Calgary Ab, T3K 2C8
 403-389-5513
 plamspiano@gmail.com
www.plamspiano.com
<https://www.facebook.com/plamspiano>

Types of enrollment:

1. Semester enrollment (Sept – Jan, and Feb – June)

Semester enrollment allows reservation of a specific time slot for the entire semester. The payment must be made in full for the whole semester regardless of any absences or cancelations.

2. Monthly enrollment

The monthly enrollment keeps you time slot for the paid month.

The payment must be made at the beginning of each month for the whole month regardless of any absences or cancelations.

The lessons rates:

- In Studio:
 - \$28 per 30 minute lesson
 - \$42 per 45 minute lesson
 - \$56 per hour lesson
- In homes:
 - \$40 per 30 minute lesson,
 - \$60 per 45 minute lesson
 - \$80 per hour lesson

The tuition fees are required to be paid at the time of registration.

Payments can be made by cash, postdated cheques or e-mail transfer. There is \$25.00 handling fee charge on all NSF cheques.

Statutory Holidays:

There will be no lessons on statutory holidays. Look at the School Calendar on www.plamspiano.com for these days.

Missed lessons, Cancelations and Makeup policy:

If the instructor cancels lessons, the instructor is obligated to makeup those lessons. If a student cancels a lesson with a reasonable notices (at least 24 hours), every effort will be made to reschedule the lesson at a mutually convenient time. Students are permitted to cancel up to 2 lessons per semester, provided that the student/parent gives the teacher at least 24 hours' notice. Lessons cancelled by the student in excess will not be made up, rescheduled or refunded. Exceptions will be made in cases of extended student illness.

Makeup lessons take place only in the studio, unless the teacher offers otherwise.

A student who misses a lesson, without a prior notice of cancellation will forfeit the lesson. There will be no refunds or credits for missed lessons by the student.

Withdrawal policy:

Students, who wish to withdraw from lessons, must provide written notice a month in advance. Concerning semester enrollment, one month's fee will be charged if lessons are discontinued before the end of the semester. Students who enroll monthly and decide to withdraw will not be refunded their tuition.

Refund Policy:

There are no refunds on lessons; however, lessons may be transferred to other students.

Name of the student: _____

Name of the parent: _____

Address: _____ Phone: _____

Email: _____

Semester enrollment

Monthly enrollment

Lesson Day: _____

Lesson time: _____

Registration forms will not be accepted unless all information and signatures have been completely entered and all cheques or email transfers have been received

I have read, understand, and will comply with the studio polices as seen above.

Signature: _____

Date: _____